

**Coastal Bend Chapter 274**  
**MEETING MINUTES**  
 January 4, 2006

The meeting was called to order by Wally Fears, President, at 4:20 PM.

* Wally Fears	President	Present	
Linda Snyder	President Elect	Present	
Charlotte Trudeau	Treasurer	Present	
Karen Mercial	Secretary	Absent	
Committee Chairs			
	* Advanced Practice	Vacant	
	* Education	Terry Mattingly	Present
	* Injury Prevention	Damen Beavers	Absent
	* Governmental Affairs	Pete Gembol	Absent
	* Membership	Nedra Wright	Present
	* Pediatrics	Charlotte Trudeau	Absent
	* Trauma	Rudee Deleon	Present

**President's Report** **Wally Fears**

- \* Linda Snyder will be giving the chapter report at the State Council Meeting in San Antonio January 13<sup>th</sup>. Terry Mattingly will attend the meeting also.
- \* We are over our income limit for. We MUST address this problem.
- \* Suggestion that we consider a Quarterly Forum or Special Program.

President Elect's Report Linda Snyder

- \* Will be busy with State Trauma Chair. There are still issues with the integrity of TNCC and ENPC courses.
- \* TENA website has course evaluation checklist and members of the State Trauma committee will be auditing courses. Manuals should be received in a timely manner, schedules posted and followed, 1:4 faculty/student ration maintained. Test questions cannot be coached.
- \* Need for TNCC and ENPC instructor courses. TENA will be offering a one day (16 participant) TNCC and a one day (16 participant) ENPC Instructor courses associated with the State Meeting in Arlington in October.
- \* CATN (Course in Advanced Trauma Nursing) – will be offered next week in Austin. There are still openings.
- \* Revision of By-laws and tax exempt status will Linda's goals for our chapter for the year.

**Secretary Report** **Terry Mattingly**

- \* Minutes to be posted on the chapter web site. Not to include balances in checking.
- \* Newsletter – Can be electronic or mailed.

**Treasurer's Report****Charlotte Trudeau**

- \* Genentech has given and unrestricted education grant to help with the TENA State Council meetings in San Antonio and Corpus Christi.
- \* Updating expenses and income. A report will be available at the end of the month.
- \* Board members are legally responsible if we were audited.

**Education Committee****Karen Merical (absent)**

- \* see agenda for educational opportunities
- \* Suggestions for speakers for the remainder of the year?
- \* CEN course by Joni Daniels in April.

**ENCARE/Injury Prevention****Damen Beavers (absent)****Governmental Affairs****Pete Gembol (absent)****Membership****Nedra Wright**

- \* Membership at 104
- \* Challenge – Bring in new members to join and encourage current membership to participate.

**Pediatric****Charlotte Trudeau**

- \* ENPC hopefully April 2006 and 2 more before the end of the year. We need instructors!

**Trauma****Rudee DeLeon**

- \* TNCC March 17 & 18 – waiting for instructor confirmation.
- \* TNCC Recert May 6 – Recert courses may go away with TNCC revision.
- \* You can always challenge TNCC and ENPC.

**New Business:****Tax Status****Wally Fears**

- \* See agenda
- \* Motion to accept Action Plan and Timeline – Nedra Wright  
Second by Linda Snyder. All approved. Motion passed.
- \* Gloria Young will be Chapter Representative on the Ad Hoc committee.

**Bylaws and SOP's** – we need to review our bylaws and bring them in line with ENA and we need to develop SOP's. TENA has bylaws and SOP's on line. Linda Snyder has already started the review of the Bylaws. Terry Mattingly and Jean Bayabos will assist her.

**Supplies** - Per agenda, Wally Fears suggests that the chapter purchase supplies for TNCC and ENPC. Motion made to set aside 50% of all profits from TNCC and ENPC courses in 2006 to purchase supplies that are needed for these courses. Motion to accept the suggestion – Linda Snyder. Second – Terry Mattingly. Motion passed.

**April 7 and 8 – TENA State Council Meeting in Corpus Christi.** The meeting begins at 3 PM on Friday and 8AM on Saturday. Wally Fears needs a volunteer for coordinating the meeting. Guidelines are on the TENA website for meeting coordination. Terry Mattingly will investigate hotels/meeting space.

The meeting was adjourned at 5:10 PM.

Chapter Program presented: *ECMO: Extracorporeal Membrane Oxygenation* by Priscilla Joyal RN, BSN and Linda Burns, RN, CPN.

Respectfully submitted by Terry Mattingly RN, BSN, CEN.  
Secretary, Coastal Bend ENA Chapter 274